

The Regular meeting of the McGill Town Council was held on December 17, 2013 at the McGill Senior/Community Center located at the top of Avenue K at 7:00 P.M.

The following Council Members were in attendance:

Bob Winder, Chairman
Roxane Ballandby, Vice-Chairperson
Ed Dubrutz, Member
Mike Borovansky, Member

Absent Council Members: Vacant Seat

Also in attendance:

Delores Manchester, Secretary/Town Clerk
Mike Coster, WPC Commissioner Liaison
Cynthia Angelopoulos, McGill Revitalization Ass.
Ian Bulloch, IonoWeb/Coffee Shop
Elizabeth Bulloch, IonoWeb/Coffee Shop
Stacy Laird, McGill Revitalization Ass./Business Rep.
Anne Schroeder
Shawn Mayo, McGill Volunteer Fireman

Council Chairman Winder called the meeting to order at 7:00 P.M., calling upon Council Vice-Chairperson Ballandby to lead the Council and audience in the Pledge of Allegiance.

Council Vice-Chairperson Ballandby led the Council and audience in the Pledge Allegiance.

PUBLIC COMMENT:

Council Chairman Winder called for comments from the public.

Anne Schroeder, McGill Resident, addressed the Town Council and read a prepared statement into the record, as follows:

“As a member of this community, I would like to take this opportunity to thank our Volunteer Firemen and EMTs for their professional and compassionate help that they gave my daughter and our family this summer. They provide critical services to our community and need our support. My wish to 2014 is to put away the differences and work together to make McGill number one.”

The Council directed the secretary to make this statement a part of the official record, and to provide a copy to the newly appointed WPC Battalion Chief, EMS Services Director, and McGill Volunteer Fire Department.

Council Chairman Winder called for further comments from the public.

There were no further comments at this time.

REPLACEMENT OF TOILETS AND TO WASH WALLS, PAINT, AND MAKE OTHER GENERAL IMPROVEMENTS AT THE MCGILL SENIOR/COMMUNITY CENTER, AND/OR AUTHORIZATION TO OBTAIN A PURCHASE ORDER AND REQUEST A RESOLUTION TO AUGMENT FUNDS FOR THE PURPOSE OF MAKING GENERAL IMPROVEMENTS TO THE MCGILL SENIOR/COMMUNITY CENTER:

It was noted that a memo had been sent to the White Pine County Maintenance Supervisor; however, there was no response received as of this date. Pointing out that probably due to the holidays, the Maintenance Superintendent might have been out of town.

The Council directed the secretary to carry this matter on the agenda and contact WPC Maintenance Supervisor, Bill Calderwood, again.

PURCHASE OF "WELL BOUND" BOOKS TO SECURE MCGILL TOWN COUNCIL MINUTES AND AUTHORIZATION TO REQUEST A PURCHASE ORDER AND RESOLUTION TO AUGMENT FUNDS FOR THE PURPOSE OF PURCHASING "WELL BOUND" BOOKS:

The secretary explained that she has not placed McGill Town Council minutes in "Well Bound" books since 1984. Preserving minutes is a way of documenting McGill's history. It also aids in researching discussions from years past because, not only, are the minutes preserved, but they are also cross indexed. Those minutes have not been preserved properly (just sitting in the file cabinet). Another reason to secure the minutes, if the Council will recall, the file cabinet had been stolen and the Board lost about 10 years of minutes. She has found one company that offered the Well Bound books for \$147.00, but they are no longer available. White Pine County presently has an account with Quill, she wrote to them and they offer the Well Bound books for \$211.99. This is a large and time consuming project, so she would prefer to purchase just one book at a time, index and cross reference them; then when she is ready to obtain another book, she will notify the Council. She will try to keep this expenditure within her office supply budget. This way there will not be a need to obtain a purchase order or augment the budget. She would also estimate that she could probably fit 7 or 8 years of Town Council minutes in each book.

Council Vice-Chairperson Ballandby motioned to authorize the secretary to purchase one "Well Bound Book" from Quill.

Council Member Dubrutz seconded the motion.

Motion was carried by a unanimous vote of the quorum present.

ASSIST WITH THE PURCHASE OF PROFESSIONAL/DRESS UNIFORMS FOR THE MCGILL VOLUNTEER FIRE DEPARTMENT AND AUTHORIZATION TO REQUEST A RESOLUTION TO AUGMENT FUNDS FOR THE PURPOSE OF ASSISTING THE PURCHASING OF THE VOLUNTEER FIRE DEPARTMENT UNIFORMS:

The secretary explained that Volunteer Fire Chief Garcia was not able to attend this meeting because of Holiday commitments. He did provide her with a cost estimate for uniforms in the amount of \$428.75 for one full set, which includes shirt, pants, boots, etc. He was not able to estimate the number full sets needed because some volunteers have not completed their required training. Chief Garcia did explain to her that the boots estimate was on the high side and he would like to obtain additional cost estimates. He asked if the Council would carry this on their agenda.

Council Member Dubrutz noted that he also felt the estimate from L.N. Curtis & Sons was a bit high for the boots.

Shawn Mayo, Volunteer Fireman, addressed the Council explaining that he knows of another supplier for the boots. He noted that boots need to have zippers for easy removal so they can get into their turn outs faster.

Council Chairman Winder stated that the McGill Town Council has always been a supporter of their emergency services. The McGill Volunteer Fire Department has been conducting fundraising efforts to help fund some of the volunteer uniforms. If that is the case, then he would like to see accountability, and that the books be open for inspection.

County Commissioner Coster explained that tomorrow (Wednesday, December 18th) the White Pine Board of County Commissioners will be making their selection for a new Battalion Chief for the WPC Fire District. Possibly this matter can be carried to the next agenda so the new Battalion Chief can be part of this discussion.

Council Chairman Winder stated again, that the McGill Town Council wants to give their full support to their Fire and EMT Departments, but the money for this purchase will still have to go before the Board of County Commissioners to augment funds from savings. The last time McGill attempted to purchase radios and turn outs, the request was denied because there was another plan in the works.

Council Vice-Chairperson Ballandby asked if Shawn Mayo could look for other companies providing uniforms and provide the Council with another cost estimate.

It was agreed to carry this matter to the next agenda.

APPROVAL OF MINUTES:

Council Member Dubruz motioned to approve the Regular McGill Town Council minutes dated November 19, 2013.

Council Vice-Chairperson Ballandby seconded the motion.

Council Member Borovansky abstained from voting due to being absent from that meeting.

Motion was carried by majority vote of the quorum present.

CORRESPONDENCE:

Correspondence received or mailed since the previous meeting was listed as follows:

1. Letter to Ted and Connie Deleon regarding unauthorized use of the truck wash.
2. Letter to WPC Clerk regarding reappointment of Council Members and Council Minutes.
3. Memo to WPC Maintenance Supervisor regarding toilets and improvements to the McGill Senior/Community Center.
4. Deposit of funds in the WPC Treasurer in the amount of \$66 for internet/rental use of the back half of the Center.
5. Note requesting to unlock the storeroom door before school kids visit the center.
6. Memo to WPC Acting Battalion Chief providing requested copies.
7. Memo to WPC Finance Dept. regarding invoice from Great Basin Septic.
8. Memo to EDC SNPLMA grant funding.
9. Christmas card from the White Pine County Clerk's Office.
10. McGill-Ruth Water District agenda.
11. Letter of resignation of Sheri Mishler from the McGill Town Council (see attached to these minutes).
12. Note from Anne Schroeder thanking the EMTs and Firemen for their professional responses.

Council Chairman Winder read the letter of resignation of Sheri Mishler from the McGill Town Council into the record (a copy of which is attached to these minutes).

The secretary reported that she faxed a copy of that letter to the County Clerk and followed up with a phone call. Deputy Clerk Lujan assured her that she would present the letter to the Board of County Commissioners on Wednesday, and will withdraw Sheri's name from her previous request seeking reappointment.

APPROVAL OF BILLS/AUTHORIZATION TO PURCHASE:

The following bills submitted for payment was read into the record:

Graphics Technology (Letterhead)	\$128.23
OPI (copy machine contract)	29.99
Bradleys Bestway Market (\$76.40 office supplies) (\$78.02 cleaning supplies) (\$13.47 miscellaneous)	167.89
Great Basin Porta Potty (ball park potty)	197.20
Linnell Electric (street light repairs)	235.00
Linnell Electric (street light inventory)	1,441.84
Linnell Electric (emergency street light repair)	656.25
IonoWeb (quarterly maintenance of web site)	135.00

The secretary explained that the Great Basin Porta Potty bill was sent as a result of their audit from the previous year. She researched the payment of that bill, the amount was different from what was being sent today, possibly because there were other payments included. She prepared a memo to the White Pine County Finance Department requesting they research the payment, if payment had not been processed, then they will need to pay the bill. She will also hand deliver this bill and explain her memo.

Council Chairman Winder noted that the bill from Linnell Electric in the amount of \$656.25 to repair a light at #24 Fourth Street was as a result of someone cutting a tree down. The street light was struck by the falling tree, part of the wiring was exposed, Mt. Wheeler Power arrived on the scene and cut the power, but it was necessary to call Linnell Electric out to repair the light because it was a danger to passerby's. There was a police report prepared and possibly this matter should be turned over to the White Pine County District Attorney so he may seek compensation/reimbursement for damages.

The Council directed the secretary to prepare the necessary correspondence to the District Attorney under the signature of the Chairman.

Council Member Dubrutz motioned to approve the bills as read. Motion is to include research into the Great Basin Porta Potty invoice, and forwarding on the Linnell Electric emergency repair bill to the District Attorney.

Council Member Borovansky seconded the motion.

Motion was carried by a unanimous vote of the quorum present.

NUISANCE ABATEMENTS:

County Commissioner Coster provided the Council with an update on the Standard Market abatement process. The matter has been placed on the County Commission meeting agenda. He has heard that the owners of the building want to turn the building over to the county. He will obtain a copy of their letter so McGill may retain a copy for their files. The issue of abating the Standard Market building is far from being over. The lower portion of the structure appears to be sound, but everything at street level needs to be looked at. The cost to abate this building will most likely end up costing more than what the building is worth. At present, the building next door to the Standard Market building cannot receive an occupancy permit because of the condition of the Standard Market building. He will keep the McGill Town Council apprised of these events, as they unfold.

ANIMALS AT LARGE/VICIOUS DOGS:

No report given.

PARK MAINTENANCE:

No report given.

FINANCIAL REPORT:

The secretary reported that she has not received a spreadsheet from the WPC Finance Department this month.

FIRE/EMT REPORTS:

No report given.

STREET LIGHTS:

Council Chairman Winder reported that after the recent repairs, he now has 3 lights that are out.

It was reported that the light on Avenue K is blinking on and off.

Council Chairman Winder assured the Board that he would turn the lights in for repairs as soon as the required 5 lights out, per the policy.

STREETS & STREET SIGNS:

Council Member Dubrutz stated that he has nothing new to report. The County Road Department did an excellent job handling all their street projects during the summer months.

NEIGHBORHOOD WATCH PROGRAM:

Council Member Borovansky reported that there were 10 persons in attendance, not counting Deputy Pedersen, at the final Neighborhood Watch meeting of the year. He had refreshments for the attendees as a way of thanking them for the Neighborhood Watch Member's diligence during the year. Again, Deputy Pedersen assured the Neighborhood Watch assemblage that the program is working well, and the White Pine County Sheriff, Dan Watts, appreciates the efforts of the program.

YOUTH/COMMUNITY ACTIVITIES:

No report given.

BUSINESS PLAN/McGILL MERCHANTS REPORTS:

No report given.

KINNEAR LIBRARY/CULTURAL CENTER REPORT:

No report given.

McGILL REVITALIZATION ASSOCIATION REPORT:

Cynthia Angelopoulos reported that their volunteer group held a candy and cookie sale and they earned over \$300 in fundraising. The McGill Revitalization is also helping with the "Pick a Pole" decorating contest by decorating some of the poles on Main Street. The Papez family will be judging the decorated poles this next week. The Papez family is providing the prizes for the top 3 best decorated poles in McGill.

The Council directed the secretary to prepare correspondence, under the Chairman's signature, to the Papez family commending them for this very notable and worthy contest.

McGILL COMMUNITIES ACTIVITIES COMMITTEE (MCAC) REPORT:

No report given.

PUBLIC COMMENT:

Council Chairman Winder called for any further comments from the audience.

Shawn Mays reported that the McGill Volunteer Fire Department annual food drive went quite well this past week. They were able to collect enough food and purchase turkeys for several of the McGill elderly and needy.

Council Member Dubrutz suggested that next year the Volunteer Fire Department advertise their food drive a little better.

MEETING ADJOURNED:

There being no further comments or business to be brought before the McGill Town Council, the meeting adjourned at 7:45 P.M.