

The Regular meeting of the McGill Town Council was held on October 21, 2014 at the McGill Senior/Community Center located at the top of Avenue K at 7:00 P.M.

The following McGill Town Council Members were in attendance:

Bob Winder, Chairman
Roxane Ballandby, Vice-Chairperson
Mike Borovansky, Member
Ed Dubrutz, Member

Absent Council Member:

Anne Schroeder, Member (absent w/prior approval)

Also in attendance:

Delores Manchester, Secretary/Clerk
Mike Coster, WPC Commissioner
Joni Drahos, McGill Revitalization Assoc.
Stacy Laird, McGill Revitalization Assoc./Business Rep.
Dennis “Woody” Robinson, McGill Parks Manager
Deputy Sheriff Steve Marques

Council Chairman Winder called the meeting to order at 7:00 P.M.

Council Member Dubrutz led the assemblage in the Pledge of Allegiance.

PUBLIC COMMENT:

Council Chairman Winder called for comments from the audience.
There were no comments at this time.

APPROVAL OF PERSONNEL ACTION FORM FOR END OF SEASONAL EMPLOYMENT FOR PARKS MANAGER:

Dennis “Woody” Robinson – end of seasonal employment effective October 31, 2014. Parks Manager Robinson will return next year.

Council Member Borovansky motioned to approve the Personnel Action Form for Dennis “Woody” Robinson, effective October 31, 2014 with the stipulation that he will return next summer.

Council Member Dubrutz seconded the motion.

Motion was carried by a unanimous vote of the quorum present.

REQUEST TO THE WPC BOARD OF COUNTY COMMISSIONERS FOR A LONG TERM USE AGREEMENT FOR THE KINNEAR LIBRARY BUILDING TO BE USED AS A TOWN HALL MEETING LOCATION AND VOLUNTEER KINNEAR LIBRARY/CULTURAL CENTER, AND ALSO SELECTION OF 2 TOWN COUNCIL MEMBERS TO MAKE THE PRESENTATION TO THE BOCC:

The secretary recalled that the EDC Director, Jim Garza, previously sent an e-mail explaining that he obtained grant funding to remove the hazardous materials from the Kinneare Library Building. His e-mail suggested that McGill needed to begin looking for grant funding to renovate the building. CDBG granting cycle will soon begin and this would be a good source to begin seeking funding. Requirements for CDBG are in excess of \$250,000 and McGill must employ at least 3 employees. Presently McGill has 3 employees and will soon be employing a 4 person as a custodian for the Senior/Community Center. Many persons are new at the Courthouse, so she took the liberty of researching and gathering information documenting the history of the building. It had been deeded to White Pine County in the mid 70's to be used as a library. The WPC Library tried to run the library for a short time, but due to budget constraints they were not able to continue operating it. The McGill Town Council financed renovations to the building upon the request of the EMTs and Firemen so they could use it as a meeting location. The \$12,000 borrowed through short-term financing was not near enough to make this building usable. Then the American Legion rented it for a few years, but, again, the building proved to be unsuitable. Later the McGill EMT Association approached the McGill Town Council stating they were planning on purchasing the corner lot (former gas station) next to the Kinneare Library, but they asked if the Town Council would make the payments. McGill Town Council made those payments. Then the EDC Office obtained a grant to construct a fire/EMT station. There were a few change orders and eventually the EMT/Fire Station was moved further north so there could be a larger parking lot. That change order placed the building half on the corner lot and the other half on the Kinneare Library property. Before McGill could enter into a long term use agreement the title to the property may need to be cleared up and/or a new parcel map showing a boundary line adjustment may need to be approved. Once this is accomplished, McGill could begin making application for the CDBG grant.

The secretary continued, explaining that she drafted a letter to the Board of County Commissioners requesting to enter into a long term use agreement and/or possibly proceeding with a possible boundary line adjustment.

County Commissioner Coster listed the upcoming County Commission revised meeting schedule for the holidays. Suggesting December 3rd to place this request on the agenda.

Council Vice-Chairperson Ballandby motioned to authorize the Chairman to sign the letter to the WPC BOCC requesting an agenda item to discuss the long term use agreement for the Kinneare Library Building so it could be used as a Town Hall and Kinneare Library/Cultural Center.

Council Member Borovansky seconded the motion.

Motion was carried by a unanimous vote of the quorum present.

REVIEW OF JOB DESCRIPTION AND AUTHORIZATION TO BEGIN ADVERTISING FOR THE CUSTODIAN POSITION:

The secretary provided the Council with an updated version of the job description for the Custodian and for the Parks position. Explaining that Kathy Ricci, WPC HR Director, has been revising all the job descriptions at the County.

Council Member Borovansky motioned to accept the updated job descriptions for both the Custodian and the Parks Worker positions. His motion includes authorizing the secretary to begin the process to post the position announcement at all businesses in McGill and post it with the Nevada Job Connect Office.

Council Vice-Chairperson Ballandby seconded the motion.

Motion was carried by a unanimous vote of the quorum present.

STATUS REPORT ON ACQUIRING MCGILL CENTENNIAL BOOKS TITLED “OVER 100 YEARS OF HISTORY” AND/OR CD’S:

The secretary explained that she called the State Publishing Office where the first Centennial book had been ordered. She spoke with the person who had worked with Council Vice-Chairperson Ballandby on the project. She assured her that she would send her the cost and minimum order for both the books and the CDs. She has not heard from her as of this date.

The Council requested to carry this agenda item.

APPROVAL OF MINUTES:

Council Member Dubrutz motioned to approve the McGill Town Council minutes dated September 16, 2014.

Council Member Borovansky seconded the motion.

Motion was carried by a unanimous vote of the quorum present.

CORRESPONDENCE:

Correspondence mailed or received since the previous meeting was listed as follows:

1. Monthly report from the secretary.
2. Letter from the Ely Shoshone Tribe soliciting a contribution toward their annual Bingo during their Halloween Carnival.

3. Memo from secretary regarding a nuisance complaint received.
4. Letter to Mt. Wheeler Power regarding street light poles.
5. Letter to the WPC Sheriff's Office regarding unsightly complaints lodged during the previous meeting.
6. Deposit of funds to the WPC Treasurer in the amount of \$66.
7. Memo to WPC HR regarding job descriptions and personnel action.
8. Letter to the WPC Road Supervisor thanking them for their contribution toward the Avenue K renovation project.
9. QUILL order.
10. Letter to Stacy Laird thanking her for her efforts in helping bring a new business to McGill.
11. Letter to Holly Augare asking when she would like the McGill Town Council to help with her Grand Opening.

Council Vice-Chairperson Ballandby motioned to have the secretary select an appropriate gift from Bradley's for the prize at the Ely Shoshone Tribal Carnival.

Council Member Borovansky seconded the motion, inquiring if there should be a spending limit on this prize.

Council Vice-Chairperson Ballandby amended her motion to include a spending limit of \$50 for this prize gift.

Council Member Borovansky seconded the amended motion.

Council Member Dubrutz abstained from voting due to being an employee of the Ely Shoshone Tribe.

Motion and amended motion was carried by a majority vote of the quorum present.

Council Vice-Chairperson Ballandby asked the secretary to notify the Ely Shoshone Tribe that she would like to donate a Bingo prize through her own personal business known as "The Party Train" located in the basement of the Garnet Mercantile.

APPROVAL OF BILLS/AUTHORIZATION TO PURCHASE:

The following bills were read into the record:

Steptoe Welding Repair (repairs to mower)	\$353.81
Delores Manchester (reimbursement for Recording copy fees)	\$ 11.00
Bath Lumber	\$239.91

(park supplies/repairs)	
C & B Auto	\$106.74
(auto repair parts)	
GTC	\$ 51.577
(envelopes)	
Linnell Electric	\$428.29
(street light repairs)	
QUILL	\$428.29
(minute books)	
Apex Pest Control	\$100.00
(spraying of bugs)	

The secretary explained that the QUILL bill is an estimate. The invoice had not been received, but she wanted to have it submitted for payment during this meeting so there would not be any late charges. She had already spoken with the Finance Department and they had no problem with this, and they will provide her with a copy of the invoice when received.

Council Member Dubrutz motioned to approve the bills for payment, as read.

Council Vice-Chairperson Ballandby seconded the motion.

Motion was carried by a unanimous vote of the quorum present.

NUISANCE ABATEMENTS:

The Council provided the officer in attendance with a copy of the memo regarding an unsightly yard located at #24 Avenue H.

ANIMALS AT LARGE/VICIOUS DOGS:

It was reported that the only animals at large is a herd of deer grazing in the McGill parks.

PARK MAINTENANCE:

Parks Manager Woody Robinson reported that the “at large deer” – in addition to being at large, they have vandalized the 10 new trees that had been planted this year. They trimmed back the branches and they chewed the bark away. Most of the park work has been caught up. There are way too many gophers, but he will need to obtain more gopher traps for next year’s trappings. Water to the parks has been turned off. He has had several persons ask if they could purchase the building blocks that had been removed from the border of the Avenue K Park, but he has plans for future use. A lot of people enjoyed the garden he planted below the Ball Park. A lot of the equipment (weed trimmers, etc.) have broken down this year. He will need to either have them repaired before next summer or replace them. Also, when he first started working for the McGill

parks he earned \$10 per hour, he has had some raises since then, but he would hope the Town Council will offer him a salary increase next year. Also, the minimum wage has gone up, and he would suggest that the parks assistant position will begin with more than \$10 per hour next year.

The Council instructed him to take all the park equipment into Bath Lumber for repairs now.

FINANCIAL REPORT:

The secretary reported that McGill is 25% into their budget year – only 9% of the revenues have come in so far – presently the Council is 34% spent. Also, in reference to salary increases for parks personnel, the Council did budget a few thousand dollars more for next year.

FIRE/EMT REPORTS:

No report given.

STRET LIGHTS:

Council Chairman Winder reported that he had 5 lights out, but then he received more calls, and as a result he had 8 lights to have repaired. Since he reported those 8 lights, there are now 2 new lights out, but he will need to wait before reporting them. Now that there is playground equipment at the Avenue K Park, he would like to have some additional lighting. He will obtain some cost estimates before bringing this matter back to the Board.

STREETS & STREET SIGNS:

Council Member Dubrutz reported that he has been in communication of the Road Supervisor, Bill Miller, regarding some holes at the intersection of Avenue B. Mr. Miller assured him that he would send someone out to inspect the concerns. Road Supervisor Miller has spoken with the Board of County Commissioners regarding angle parking along the Avenue K Park and no parking along the alley. This matter is being taken back to the Commission for ordinance adoption.

Stacy Laird reported there is a sign down on Main Street.

Council Member Dubrutz explained that it was a pedestrian signs, and he will report the matter to the Road Supervisor.

NEIGHBORHOOD WATCH PROGRAM:

Council Member Borovansky reported there were 9 persons in attendance at the Neighborhood Watch meeting. They had discussed the possibility of stationing a dummy car along Main Street in an effort of slowing down traffic. The next day the car appeared, and it is working great. Next meeting is November 12th.

YOUTH/COMMUNITY ACTIVITIES:

Nothing to report.

BUSINESS PLAN/McGILL MERCHANTS REPORTS:

Stacy Laird, McGill Business Representative, indicated that she had nothing to report this month.

KINNEAR LIBRARY/CULTURAL CENTER REPORT:

Council Vice-Chairperson Ballandby reported that the Kinnear Library/Cultural Center held their annual Harvest Fest. They had several show up for the activities and they sold 21 Nachos.

McGILL REVITALIZATION ASSOCIATION REPORT:

It was reported that they are doing fine. Other than planning for the annual Christmas parade, they have nothing new planned at this time.

McGILL VOLUNTEER FIRE DEPARTMENT WOMEN'S AUXILIARY REPORT:

Nothing new to report.

PUBLIC COMMENT:

Council Chairman Winder called for additional comments from the public.

County Commissioner Coster reported that early voting began. The Justice of the Peace's head Clerk will soon be retiring and positions are moving within the County before they advertise positions to the public. The NACO Convention will be held in November for 2 ½ days in Ely. The whitepinecountynevada.gov web page is up. Information such as departments, assessor rolls, taxes, and other information is now available on line. One thing he would note that when entering a name, they need to type first initial then the last name. Also, there is a letter in the Clerk's Office regarding the Standard Market building that McGill needs to obtain a copy of.

MEETING ADJOURNED:

There being no further business or questions to come before the McGill Town Council, the meeting adjourned at 7:54 P.M.