

The Regular meeting of the McGill Town Council was held on September 16, 2014 at the McGill Senior/Community Center located at the top of Avenue K at 7:00 P.M.

The following McGill Town Council Members were in attendance:

Bob Winder, Chairman
Roxane Ballandby, Vice-Chairperson
Mike Borovansky, Member
Ed Dubrutz, Member

Absent Council Member:

Anne Schroeder, Member (absent w/prior approval)

Also in attendance:

Delores Manchester, Secretary/Clerk
Mike Coster, WPC Commissioner
Cynthia Angelopoulos, McGill Revitalization Assoc.
Stacy Laird, McGill Business Rep./McGill Revitalization Assoc.
Joni Drahos, McGill Revitalization Assoc.
Eva Timble, Kinnear Library/Cultural Center
Bonnie Gurr, Kinnear Library/Cultural Center
Lee Garcia, McGill Fire Chief

Council Chairman Winder called the meeting to order at 7:00 P.M.

Council Vice-Chairperson Ballandby let the assemblage in the Pledge of Allegiance.

PUBLIC COMMENT:

Council Chairman Winder called for comments from the audience.

There was no public comment at this time.

RESPONSE TO REQUESTS FOR MCGILL CENTENNIAL BOOK TITLED "Over 100 Years of History":

DISCUSSION FOR OPTIONS FOR CD SALES AND POSSIBLE DONATION OF CD TO THE WPC LIBRARY:

The secretary explained that she has been receiving requests for copies of McGill's Centennial Book that was published in 2007 (First Edition). Mr. Dotson also placed an ad in the Ely Times asking if anyone would like to sell their copy of the book. This is not the first request that she has received, but he is the most persistent.

Council Vice-Chairperson Ballandby explained that she still has the original CD. She ordered the books from the State of Nevada, Publishing Department. If she recollects correctly, they require a minimum order for the books and they would also take orders for duplicating CD, she believes that was a minimum order of 25 copies for the CDs.

The Council directed the secretary to contact the State Publishing Company and obtain order information. Also, carry this matter on the next agenda.

APPROVAL OF PERSONNEL ACTION FORM FOR END OF SEASONAL EMPLOYMENT FOR PARKS PERSONNEL:

It was reported that Jesse Ciscar resigned his position on September 5, 2014.

Council Member Borovansky motioned to approve the Personnel Action Form for Jesse Ciscar for his end of employment effective September 5, 2014.

Council Member Dubrutz seconded the motion.

Motion was carried by a unanimous vote of the quorum present.

REQUEST AUTHORIZATION TO PURCHASE MCGILL TOWN COUNCIL MINUTE BOOKS:

The secretary requested authorization to order 2 McGill Town Council minute books so she may continue cataloguing past minutes. Currently she is working on 1996. She orders from QUILL and she already obtained a purchase order in a previous meeting.

Council Vice-Chairperson Ballandby motioned to authorize the purchase of 2 McGill Town Council minutes books from QUILL. Purchase price not to exceed \$500.

Council Member Dubrutz seconded the motion.

Motion was carried by a unanimous vote of the quorum present.

STATUS REPORT ON IMPROVEMENTS TO MCGILL BALL PARK'S LITTLE LEAGUE FIELD AND AVENUE K PARK:

Joni Drahos, McGill Revitalization Association, addressed the Council reporting that during the Labor Day weekend, the Fire Department played ball against the WPC Sheriff's Officers. Fire Department won, but they are expecting a re-match next year. The games have received such positive comments and local kids are asking to utilize the playing field on Sundays for games. They took down the scoreboard computer and they are asking for permission to lock the computer in the Town Council office.

The Council authorized them to lock the score board computer in the file cabinet located at the storeroom of the McGill Center.

REVIEW/POSSIBLE REVISIONS TO THE JOB DESCRIPTION FOR THE JANITOR POSITION TO CLEAN MCGILL SENIOR/COMMUNITY CENTER AND OFFICE:

The secretary provided the Council with a draft of the Janitorial job description, explaining that Council Member Schroeder had studied the job description and made suggested revisions in bold italics. She is asking if the Council has any further suggested revisions. Once the Council finished with the job description, it will still have to go to the White Pine County Human Resource Director for her review and possible revisions.

Council Member Borovansky motioned to approve the job description for the janitor position to clean McGill Senior/Community Center and offices, and to send the description to the WPC HR.

Council Member Duburtz seconded the motion.

Motion was carried by a unanimous vote of the quorum present.

APPROVAL OF MINUTES:

Council Member Duburtz motioned to approve the regular McGill Town Council minutes dated August 19, 2014.

Council Member Borovansky seconded the motion.

Council Vice-Chairperson Ballandby abstained from voting due to being absent from that meeting.

Motion was carried by a majority vote of the quorum present.

CORRESPONDENCE:

Correspondence received or mailed since the previous meeting was listed as follows:

1. E-mail from Jim Garza, EDC Director, stating that the abatement of hazardous materials will soon be removed from the Kinnear Library and it is time to seek grant funding to renovate the building.
2. List of things that need to be accomplished before application for any grants are sought to renovate the Kinnear Library building.
3. Letter from Tom Dotson asking for a Centennial Book.

4. Monthly report from the secretary.
5. Letter from WPC Clerk requesting electronic version of McGill agenda and minutes a day early due to requirements to place on the State of Nevada Web Page.
6. Memo from Council Member Schroeder asking for a financial report showing revenues and expenditures for the operation of the McGill Swimming Pool.
7. Letter from Mt. Wheeler Power explaining they had installed some security lights and they are asking the Town Council to consider taking over those expenses.
8. Letter to Sheriff Watts regarding a person living in a camper.
9. Thank you card to parks personnel from Kinnear Library/Cultural Center.
10. Letter to WPC Building Department regarding home at #1 South 5th Street.
11. Letter to WPC EDC Office thanking for their efforts on the SNPLMA grant parks projects.
12. Letter of recommendation to Dee Fullmer
13. Deposit in the amount of \$50 for rental of Center.
14. Memo to Swimming Pool Director giving authorization to charge at V & S.

***** #1 & #2 – The Council directed the secretary to gather all necessary information regarding the purchase of the land next to the Kinnear Library, the grant for the Fire/EMT Station, and the gifting of the Kinnear Library building to the County; then schedule the Long Term agreement on the next Council agenda.

APPROVAL OF BILLS/AUTHORIZATION TO PURCHASE:

The following bills were read into the record:

Bradley’s Bestway Market (Labor Day picnic supplies)	\$1903.90
Pony Express Service Mart (parks gasoline)	\$ 263.07
Andrew McVicars (reimbursement)	\$ 37.88
Bath Lumber (park supplies/operating)	\$ 156.17
V & S Variety (Big Splash prizes)	\$ 239.69
OPI (monthly copy machine contract)	\$ 29.99
Parts Plus (mower parts)	\$ 218.67
Sanitary Septic Service (portable toilets for Street Dance)	\$ 604.00

Council Member Borovansky motioned to approve the bills as read.

Council Member Dubrutz seconded the motion.

Motion was carried by a unanimous vote of the quorum present.

McGill Volunteer Fire Chief, Lee Garcia, addressed the Council requesting permission to order Fire Prevention Week education materials to be distributed to the McGill Grade School students. The cost estimate is \$459 from Alert-All. Due to his schedule, he will not be able to make the presentation; however, Battalion Chief Waters will be there, along with some of the McGill Volunteer Firemen.

Council Member Borovansky motioned to authorize the purchase of Fire Prevention Week education materials.

Council Vice-Chairperson Ballandby seconded the motion, requesting that the secretary obtain the required purchase order before the order is placed.

Motion was carried by a unanimous vote of the quorum present.

NUISANCE ABATEMENTS:

Cynthia Angelopoulos addressed the Council explaining that #22 North 3rd Street, there are several cars parked around the home and street with a lot of tires stacked on them. Also #40 4th Street, there is a car parked with Utah license plates that has been parked there for many months.

The Council directed the secretary to prepare the necessary correspondence to the Sheriff asking if he could have an officer check into both addresses and proceed accordingly.

ANIMALS AT LARGE/VICIOUS DOGS:

No animals at large reported.

PARK MAINTENANCE:

No parks report received.

FINANCIAL REPORT:

The secretary reported that McGill is presently 17% into their budget year – only 1% of their revenues have come in as of this date – McGill is presently 26% spent. August and September are their biggest spending months, this is due to park wages and Labor Day activities/ expenditures.

FIRE/EMT REPORTS:

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McGill Volunteer Fire Chief Garcia reported that their response numbers have increased, they have received 7 new applications to join the McGill Fire Department during the Labor Day weekend, also the Fire Department, along with other fire departments, held a very successful fireworks display on the final day of the Labor Day weekend.

STREET LIGHTS:

Council Chairman Winder reported that for the past 2 months he had a couple lights that were out, but he could not call in the repair order until there was 5 lights out. He has now received enough repair calls and he will report them to Linnell Electric.

Also the Council received correspondence from Mt. Wheeler Power explaining they had installed 2 security lights when the contractor was upgrading the electrical lines in McGill. Mt. Wheeler stated they have not billed until now, and they are asking if McGill would pick up the costs of both security lights. He has inspected the location of both security lights, they are in the middle of the South Sixth Street, and not that far from each other. He would recommend that McGill keep the security light at the south end, and remove the security light approximately 30 north. If at all possible remove the pole from the middle of the street.

Council Member Dubrutz motioned to send correspondence in response to Mt. Wheeler's letter.

Council Member Borovansky seconded the motion.

Motion was carried by a unanimous vote of the quorum present.

STREETS & STREET SIGNS:

Council Member Dubrutz explained that he has nothing to report this month due to a family emergency.

NEIGHBORHOOD WATCH PROGRAM:

Council Member Borovansky reported there was 15 persons in attendance at the last Neighborhood Watch meeting. They had 2 persons speaking from Victims Services to talk on domestic violence. The Deputy District Attorney was also in attendance to answer questions. Because I-15 had been closed due to flooding, there has been a large increase in semi traffic through McGill. Deputy Pedersen offered the flashing speeding sign, and he assured the Neighborhood Watch that he would contact Nevada Highway Patrol and request additional patrol. During the meeting, Deputy Pedersen had to leave to handle urgent business, but he returned before the conclusion of the meeting. There was also 2 more new members added to the rolls of the McGill Neighborhood Watch.

YOUTH/COMMUNITY ACTIVITIES:

Council Vice-Chairperson Ballandby recalled that Council Member Schroeder was going to order Christmas candy. She would like to know if the order had been placed.

The secretary indicated that she had placed the order.

Eva Trimble, Kinnear Library/Cultural Center reported that they will be holding their annual Harvest Fest at the Center.

BUSINESS PLAN/McGILL MERCHANTS REPORTS:

Nothing new to report.

KINNEAR LIBRARY/CULTURAL CENTER REPORT:

Eva Trimble reported that they have changed their monthly meeting date to the last Wednesday of each month. They will hold their Harvest Fest in October earlier than previous years, they will have games, prizes and refreshments.

McGILL REVITALIZATION ASSOCIATION:

Cynthia Angelopoulos reported there were a lot of compliments on the street dance, everyone loved the band, they had food booths, and a lot of participation. The volunteer group meetings have been successful, they meet once a month, and they each select a project and the other volunteer groups help when needed.

Joni Drahos thanked the Volunteer Fire Department and Auxiliary for bringing the band. Kiss the donkey was a huge success and they raised a lot of money.

McGILL VOLUNTEER FIRE DEPARTMENT WOMEN'S AUXILIARY:

McGill Volunteer Fire Chief noted there was not a representative of the Women's Auxiliary in attendance, but he did receive many compliments on the band.

PUBLIC COMMENT:

Council Chairman Winder called for any additional comments from the audience.

There was no further comments.

MEETING ADJOURNED:

There being no further business or comments to be brought before the McGill Town Council, the meeting adjourned at 7:37 P.M.