

The Regular meeting of the McGill Town Council was held on March 20, 2018 at the McGill Community/Senior Center located at the top of Avenue K at 7:00 P.M.

The following McGill Town Council Members were in attendance:

Andy McVicars, Chairman  
Roxane Ballandby, Vice-Chairperson  
Cynthia Angelopoulos Member  
Ernie Rivera, Member

Absent Council Member: Ed Dubrutz, Member

Also in attendance:

Delores Manchester, secretary  
Elizabeth Francis, WPC Finance Director  
Bill Calderwood, WPC Public Works Director  
Stacy Laird, Business Rep/MRA  
Frank Warren  
Kay Warren, Kinnear Library/Cultural Center  
Bonnie Gurr, Kinnear Library/Cultural Center  
Susan A. Merwin  
Travis Kapetan, Garden volunteer  
Glen Dolezal

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Council Chairman McVicars called the meeting to order at 7:00 P.M.

Council Member Angelopoulos led the assemblage in the Pledge of Allegiance.

PUBLIC COMMENT:

Council Chairman McVicars called for comments from the audience.

There were no comments at this time.

POSSIBLE REVISIONS ON THE PREPARATION OF FISCAL YEAR 2018/2019 MCGILL TOWN BUDGET:

Elizabeth Francis, White Pine County Finance Director, addressed the Council stating that she has received the projected revenues for McGill from the State of Nevada, and she adjusted it to \$109,462.00 for Fiscal Year 2019. Total budget for Fiscal Year 2018/2019 shall be \$182,899, \$63,096.00 that was carried forward from the previous year for the Kinnear Library Building, and less \$11,000.00 for equipment – leaving a total operating budget for Fiscal Year 2018/2019 at \$108,803.00. Noting that McGill Town Council will be submitting a balanced budget.

Council Vice-Chairperson Ballandby motioned to accept the Fiscal Year 2018/2019 budget at \$108,803.00.

Council Member Angelopoulos seconded the motion.

Motion was carried by a unanimous vote of the quorum present.

UPDATE ON INSURANCE BILLING REIMBURSEMENTS AS A RESULT OF FIVE (5) STREET LIGHTS BEING STRUCK BY TRAVELING MOTORISTS:

WPC Finance Director Francis provided the Council with a written report on the claims on the street lights with their claim numbers, and the closing dates for the claims.

“**P243-14-03846-01** (Date of loss: 11/16/2014) Total claim of \$5,581.00. Recovery received for the full amount from Farmers Insurance. We entered the recovery into our system and closed the file on 05/26/2015. Deposited into 280-502-53901-000 7-27-15.

**P243-15-03995-01** (Date of loss: 04/11/2015) Total claim of \$4,562.23. Recovery received in the amount of \$3,362.23 from Continental Divide Insurance. They paid less since they deducted depreciation. County was okay with the settlement. We entered the recovery into our system and closed file on 02/10/2016. Deposited into 280-000-36301 3-2-16.

**P243-15-04153-01** (Date of loss: 08/17/2015) Total claim of \$444.47\*. Recovery received for the full amount from Arlo G. Lott. We entered the recovery into our system and closed the file on 4/26/2016. Deposited into

280-000-36301-000 on 5-31-16\*. The reason for the low amount on this recovery is because the pole from the prior incident had not been replaced when it was hit again. This amount was for the attachment of power only to the pole.

**P243-15-04305-01** (Date of loss: 12/16/2015) Total claim of \$1,845.00\*\*. Recovery received for full amount from Old Republic Insurance. We entered recovery into our system and closed the file on 06-08-2016. Deposited into 280-000-36301-000 on 6-24-16.\*\*The recovery for this pole was not as high because we did not need to replace the pole, it is just for power reattachment, standing the old back up and to reattach the power.

**P243-17-05196-01** (Date of loss: 6/25/2017) Claim is pending waiting for repairs.

WPC Finance Director Francis stated that she hoped this report answered all the questions by the McGill Town Council.

#### STATUS REPORT ON BACK FLOW VALVES FOR MCGILL PARKS:

WPC Public Works Director, Bill Calderwood, addressed the Council explaining that he had received the Memo from the McGill Town Council requesting additional information on the “Back Flow Valves” that are being required for all public buildings and parks. He understands that Council Member Dubrutz is stating that the Back Flow Valves are part of the infrastructure for the Parks and should not be responsibility of the McGill Town. He will contact Council Member Dubrutz after he returns back into town and discuss this further with him.

Council Member Rivera noted for the record that when Kennecott gifted the parks, the gift was for the purpose of giving the parks and buildings to McGill.

The secretary pointed out that Council Member Dubrutz had also previously referred to the park maintenance agreement that had been entered into between White Pine County and the McGill Town Council. That agreement had stated that any improvements should be negotiated.

WPC Public Works Director Calderwood went on to explain that when he had first brought the cost estimate of \$11,000.00 for the Back Flow Valves to the Town Council, he had overestimated the costs. The \$4,000 cost for the Back Flow Valves at the Ball Park will be paid through the SNPLMA grant that has recently be awarded. The \$1,000 for the Back Flow Valves at the Avenue K Park had also been paid through the SNPLMA grant. The Back Flow Valve for the Park Employee Park and Building turned out to only cost \$241. As it turns out, the remaining parks at the Circle has only one Back Flow Valve. Therefore, his \$11,000 estimate for Back Flow Valves turned out to cost less than \$3,000.00.

The McGill Town Council thanked Public Works Director Calderwood for his detailed report on the costs for the Back Flow Valves.

#### NDOT – LONG RANGE/SHORT RANGE PLANS FOR US 93 TRAVELING THROUGH MCGILL TOWN:

It was noted for the record that Mr. Baer, Assistant District Engineer, for NDOT was not in attendance.

It was the consensus of the McGill Town Council to carry this matter on the agenda for next month, and extend another invitation to Asst. District Engineer Baer.

#### AUTHORIZATION TO PURCHASE NEW SANTA CLAUS SUIT:

Council Member Angelopoulos explained that she had not had time to obtain cost estimates for the new Santa Suit yet.

The secretary recalled that the McGill Volunteer Fire Department had offered to purchase the new Santa Suit from the unspent funds in their budgeted line item. That budgeted line item expires the end of June. In order for the McGill Volunteer Fire Department to pay for this suit, it will have to be purchased before the end of this budget year.

The Council directed the secretary to carry this matter on the next agenda.

#### MCGILL DOWNTOWN BUSINESS DISTRICT BEAUTIFICATION PROJECT:

Council Chairman McVicars reported that he has been speaking with the Town Council secretary about this project. He would like to see all the McGill down town merchants paint their store fronts. There is \$250 in the McGill Town Beautification line item to help purchase materials and paint. He is hopeful to gather volunteers to scrape and paint some of the buildings. He would also like the Town Council to offer financial assistance in purchasing paint, or other needed materials to help improve the front facings of the McGill Down Town Business District.

Council Chairman McVicars stated that he would like the secretary to draft correspondence to all the McGill Down Town Merchants, informing them that the McGill Town Council would like to provide any assistance they may require in order to update, scrape, and paint all the store fronts in the McGill Business District.

Council Member Angelopoulos noted that the one Down Town business owner had planned on renovating his building and opening a coffee shop and computer repair business. He ran into problems with the contractors and permits, and has not continued with his plans. She does not know what his plans are now.

Council Vice-Chairman Ballandby agreed with the Down Town Beautification Project; and would make the motion to send letters to all the property owners in the McGill Down Town Business District offering to help them update, scrape, and paint all the store fronts in McGill. Funds for this project dedicated to the Town Beautification Line item in the amount of \$250.00.

Council Chairman McVicars seconded the motion.

Motion was carried by a unanimous vote of the quorum present.

STATUS REPORT ON MCGILL HISTORICAL DRUG STORE MUSEUM:

There was nobody present at this meeting to provide an update on the McGill Historical Drug Store Museum.

The secretary was directed to carry this matter on the agenda.

REPORT ON RENOVATIONS TO KINNEAR LIBRARY BUILDING:

WPC Public Works Director Calderwood reported that all of the electrical work has been completed to the building. Insulation is finished, and the sheetrock is half finished. His department will contract out the work to tape and texture the walls. They will also contract out the work for the heating and air conditioning of the building. The original amount of funds set aside for this project was \$100,000.00. As of this date, there is more than \$60,000.00 remaining in that line item.

Council Chairman McVicars recalled the request to have some outside electrical plugs installed.

Public Works Director Calderwood assured Chairman McVicars that is on their work schedule and should be completed within the next few weeks. He brought the keys to the Kinnear Library Building with him this evening, so if anyone wishes to see the work that has been accomplished he will be down at the building to give a tour.

Kay Warren, Kinnear Library/Cultural Center, addressed the Council explaining that the voluntary library would like to invite the McGill youth in for activity day. They would like to hold this youth activity day at the Avenue K Park. The library is also planning on teaching McGill youth about gardening and would like to put in a garden at the Center. They have not gone far in their planning, but would like either an area tilled, or put in raised beds. They would hope that the outside water can be turned on before they start this project. The volunteer library would also like to install a few "White Boards" (maybe one of the White Boards could be magnetic) at the Center, so the youth who use the building for activities during Story Hour. After everyone moves into the new building, they can take the White Boards with them.

Council Member Angelopoulos suggested using "Command Strips" instead of pounding nails into the walls at the New Kinnear Library Building.

Public Works Director Calderwood assured Mrs. Warren that his department would have the outside water turned on in time for their gardening project. He would also suggest that the Library work with the Town Council during the garden planning process.

The Council noted that she would need to write the McGill Youth Activity Day on the calendar on the wall of the Center to avoid double booking of activities.

Travis Kapetan addressed the Council explaining that he is a degree in agricultural. He would like to offer to help with the garden, and he would suggest small plaques explaining the types of plants. That way, the garden project, could be educational, as well.

Council Chairman McVicars noted that all of the projects brought forth by the voluntary library are great projects and will liven up the Senior/Community Center. The McGill Town Council would be pleased to provide any assistance necessary to help them.

APPROVAL OF MINUTES:

Council Vice-Chairperson Ballandby motioned to approve the February 20, 2018 McGill Town Council minutes. Council Member Angelopoulos seconded the motion. Motion was carried by a unanimous vote of the quorum present.

CORRESPONDENCE:

Correspondence received or mailed since the previous meeting was listed as follows:

1. Nevada Main Street Economic Development packet.
2. Neighborhood Watch monthly report.
3. Secretary monthly report.
4. E-mail to Bill Calderwood listed the locations of trash in McGill.
5. Memo to WPC Finance Director requesting a transfer of funds to move funds into the correct department to pay for the Easter Bunny Costume.
6. Memo to WPC Public Works Director regarding "Back Flow Devices".
7. Memo to WPC Public Works Director regarding street signs.
8. List of Street Light requested to be repaired.
9. Letter welcoming new (Unique Treasurers) business in McGill.
10. Letter to BOCC regarding abatement of dangerous buildings.
11. Letter to BOCC regarding placement of billboards.
12. Letter to Jennifer Brunson w/copies of Park Master Plan.
13. Letter to NDOT requesting District Engineer attend meeting.
14. McGill-Ruth Sewer & Water District agenda.
15. Letter to BOCC regarding Phase III of SNPLMA grant.
16. Letter to Langley School re: McGill history.
17. Letter to Christian School re: McGill history.
18. Letter of introduction from "WavingAtYou.com promoting flags.

APPROVAL OF BILLS/AUTHORIZATION TO PURCHASE:

The following bills for payment were read into the record:

The Ely Times	\$12.00
(Council Member Name Plate)	
OPI	\$29.99
(monthly copy machine contract)	
Delores Manchester	\$33.34
(reimbursement-pictures frames)	
Bradley's Bestway Market	\$ 3.99
(Neighborhood Watch refreshments)	

Council Vice-Chairperson Ballandby motioned to approve the bills as read. Council Member Angelopoulos seconded the motion. Motion was carried by a unanimous vote of the quorum present.

NUISANCE ABATEMENTS:

WPC Public Works Director Calderwood reported to the Council the status on the clean-up of illegal dumping. He had contacted Council Member Angelopoulos regarding some of her concerns. His department has gone out and cleaned up some of the illegal dumping areas, and they have taken pictures of others. Some of the illegal dumping has been on BLM land, he has notified them, and they have initiated their own clean-up. A few of the BLM illegal dumping has been out by Basset Lake and above the horse corrals south of McGill.

It was reported that the home located at #6 Avenue J has been partially burned and the building has been abandoned for several years.

It was also reported that the back yard at #30 Avenue B is piled with clutter, and the yard represents a very offensive hazard in the neighborhood.

The secretary noted that house would fall under the Abatement of Dangerous Building Act. That would be different from the County Ordinance for nuisance abatement (unsightly yards).

WPC Public Works Director Calderwood agreed. Noting that White Pine County has been listing the places that would fall under the Abatement of Dangerous Buildings. This is a lengthy process, they have to identify the problems, take pictures; then initiate clean-up. Most of the dangerous buildings have to be demolished. A special fund has been set up, costs are tracked, and after the building has been abated; then all costs are placed against the home or charged to the homeowner. Because so many homes have been abandoned, the County can only work on a few at a time. His suggestion would be to list the homes in priority order, then send the list to the BOCC for them to investigate.

The Council directed their secretary to place this matter on the next agenda.

#### ANIMALS AT LARGE/VICIOUS DOGS?

Nothing to report at this time.

#### PARK MAINTENANCE:

Nothing to report at this time, or until after WPC Maintenance Department turns on the water.

#### FINANCIAL REPORT:

The secretary reported that McGill is presently 67% into their budget year, with 53% of their revenues coming in. Presently McGill is 34% spent. She would point out that there are 2 line items overspent at this time, and she is seeking direction from the Town Council where they would like to transfer funds from to cover those 2 shortfalls.

Council Vice-Chairperson Ballandby motioned to transfer \$200.00 from line item #280-504-53904 into line item #280-501-52103 to cover the unplanned expense for renewal of McGill Website Domain – also transfer \$3,700.00 from line item #280-504-53904 into line item #280-502-53904 to cover the unplanned expense for street light #5 that had been struck by a passing motorist (final insurance settlement is pending).

Council Member Angelopoulos seconded the motion.

Motion was carried by a unanimous vote of the quorum present.

#### FIRE/EMT REPORTS:

WPC Public Works Director Calderwood reported that there has been discussions about making repairs to the Legion Hall that is currently being utilized by the McGill Volunteer Fire Department. The repairs would encompass general repairs to the outside of the building, kitchen area, steps, etc. He estimates that the repairs will only take a few days. This matter is on the BOCC agenda.

#### STREET LIGHTS:

Council Vice-Chairperson Ballandby reported that she provided a list of the street lights that she sent off to be repaired. She had been informed that it is time to order McGill's annual stock of street light inventory items, and she has already obtained the purchase order number from the secretary. They have also been discussing the possibility of switching to LED lights. It may be a little more expensive to switch, but LEDs will light up better and the lights will last longer.

WPC Public Works Director Calderwood explained that one of the other towns has been switching to LED lighting. One thing that JW Electric needs to be reminded of, is to report the identifying number and location of the new LED light to Mt. Wheeler Power, in order for McGill to receive the cost savings from switching to LED lights.

Council Member Rivera recalled that several years ago, McGill Town Council found it necessary to turn off several of their lights as a cost savings factor. He understood that the Electric Company had been taking materials off the closed off lights for their inventory.

Council Vice-Chairperson Ballandby explained that they had already exhausted that inventory and are now purchasing annual inventory.

#### STREETS & STREET SIGNS:

WPC Public Works Director Calderwood referred to McGill's memo regarding clearing tree limbs from a few street signs. As part of the Road Department's spring cleaning, his department will drive around McGill and identify signs that are in need of repair and/or signs that are obstructed from view.

NEIGHBORHOOD WATCH PROGRAM:

It was reported that there were 9 persons in attendance at the Neighborhood Watch meeting. Deputy Peterson was not in attendance due to his work schedule. It had been reported that former Neighborhood Watch Officer, Alan Pederson, had recently received the "Trooper of the Year Award" for 2017 in the State of Utah. They also decided to begin early planning for the next Bicycle Rodeo.

YOUTH/COMMUNITIES ACTIVITIES:

Council Member Angelopoulos reported that they are almost ready for the Easter Bunny's arrival. All they have left to do is color the eggs.

Kay Warren, Kinnear Library, offered the help of the volunteer Kinnear Library/Cultural Center to color eggs.

BUSINESS PLAN/McGILL MERCHANTS REPORT:

Stacy Laird, McGill Business Rep, reported that Marie's Café recently closed their doors, so McGill no longer has an eating facility.

Council Member Angelopoulos reported that she and Council Member Dubrutz attended the Unique Treasurers Grand Opening. Pictures were taken of the scissor cutting and those pictures have been framed and gifted to Unique Treasurers.

KINNEAR LIBRARY/CULTURAL CENTER REPORT:

The matter developing a community garden was reported under the Kinnear Library Building. White Boards were also brought up at that time.

McGILL REVITALIZATION ASSOCIATION REPORT:

Stacy Laird, MRA, reported that the McGill Revitalization Association is assisting the Easter Bunny with his planned arrival on March 31<sup>st</sup> at 11:00 A.M. They are also planning their annual community yard sale and they are seeking donated items for that sale.

McGILL VOLUNTEER FIRE DEPARTMENT WOMEN'S AUXILIARY:

It was reported that the Volunteer Fire Dept. Women's Auxiliary is also assisting the Easter Bunny with his Easter Egg Hunt.

PUBLIC COMMENT:

Council Chairman McVicars called for any further comments.

Council Member Rivera asked why should McGill take any financial loss in replacing the street lights that have been hit by traveling motorists.

WPC Finance Director, Elizabeth Francis, explained that each accident involved multiple vehicles resulting in destroying McGill's street lights. Those lights are antique, they have to be special ordered built, and all the insurance companies are involved in the negotiations. She will review the files to ensure the numbers are accurate.

MEETING ADJOURNED:

There being no further business or comments to be brought before the McGill Town Council, the meeting adjourned at 8:18 P.M.