

The Regular meeting of the McGill Town Council was held on November 20, 2018 at the McGill Community/Senior Center located at the top of Avenue K at 7:01 P.M.

The following McGill Town Council Members were in attendance:

Andy McVicars, Chairman  
Roxane Ballandby, Vice-Chairperson  
Cynthia Angelopoulos, Member  
Ernie Rivera, Member  
Vacant Seat

Also in attendance:

Delores Manchester, secretary  
Chris Maestes  
Raymond Maestes  
Ricky Garcia, McGill Fire Chief  
Elaine Blackham, McGill Grade School  
Ferrel Hansen, McGill Museum Board  
Stacy Laird, McGill Business Rep/MRA  
Sadie McVicars  
Sadie Goff  
Ernie Rivera III, WPC Sheriff Deputy

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Council Chairman McVicars called the meeting to order at 7:01 P.M.

WPC Sheriff's Deputy Rivera led the assemblage in the Pledge of Allegiance.

PUBLIC COMMENT:

Council Chairman McVicars called for comments from the public.

Council Chairman McVicars announced that Council Member Dubrutz has submitted a letter resigning from the McGill Town Council. If there is anyone interested in applying for the vacant seat, they need to complete a statement of qualifications and submit a letter to the White Pine County Clerk.

The secretary explained that she had spoken with the County Clerk and was informed that she would prefer to keep the position vacant until January 1<sup>st</sup>, that way the appointment will be for 4 full years. She has already posted in various locations in McGill, and the County Clerk will advertise.

REQUEST DONATION OF TURKEYS TO BE INCLUDED IN THE COMMUNITY FOOD DRIVE:

Elaine Blackham, McGill Grade School, addressed the Council explaining that Sue Ann is working on the community food drive this year. They are busy putting together food baskets for the needy families in McGill, and they would like to include a turkey in each food basket.

Council Vice-Chairperson Ballandby motioned to authorize the purchase of turkeys for the community food baskets. Purchase price is not to exceed \$250.00.

Council Member Angelopoulos seconded the motion.

Motion was carried by a unanimous vote of the quorum present.

STRATEGY IN SOLICITING VOLUNTEERS FOR THE MCGILL VOLUNTEER FIRE DEPT AND FOR THE MCGILL EMTs:

McGill Fire Chief, Ricky Garcia, addressed the Council explaining that the McGill Volunteer Fire Department will be providing assistance in collecting food for the Community Food Drive, they are offering to provide help during the Christmas Season, and they are looking at holding an Open House at the Fire Station. They presently have 12 volunteer firemen, and are hoping to entice people to step forward and join the McGill Volunteer Fire Department.

The Council directed the secretary to place a notice at the McGill Post Office soliciting people to volunteers to join the McGill Volunteer Fire Department.

TO BEGIN THE PROCESS TO REQUEST AN ORDINANCE BE PREPARED TO PLACE ADDITIONAL STOP/YIELD AND SCHOOL ZONE SIGNS IN MCGILL:

It was reported that the secretary had provided the Town Council Members with a map of McGill (extra copies for the audience). Placing marks on the McGill map of street signs that are in need of repair/replacement, and locations of proposed stop, yield, & school signs would help in clarifying proposed locations of the extra signs.

Bill Calderwood, WPC Public Works Director, addressed the Council explaining that it is no longer necessary to go through the full ordinance process in requesting new locations for street signs. The White Pine County Road Commission now has the authority to direct him where to place stop signs.

Once the McGill Town Council has a list of new signs, he can place the matter on the Road Commission agenda for approval. He will also work with the Sheriff's Office and then take the final list of street signs to the Board of County Commissioners for final approval. He would like to meet with everyone after this meeting to mark on the map where the locations for proposed street signs.

The Council directed the secretary to carry this matter on the agenda as a status report/update

REQUEST PERMISSION TO PLACE THE MCGILL PARKS TRUCK UP FOR SALE:

McGill Parks Employee, Lynn Ballandby, addressed the Council explaining that he has a person interested in purchasing the McGill Park truck.

WPC Public Works Director Calderwood explained the process in which to sell government owned vehicles. The Council can either wait until the next county auction, or advertise for bids. Everybody needs to have an opportunity to see the truck and/or have the same opportunity to make a bid on the vehicle. He has checked, and the title is currently in the Assessor's Office along with all other county vehicle titles. He would like permission to remove the truck from where it is currently being parked at the Center in McGill, and park it at the County Road Department, to allow for any interested persons to view the truck.

Council Vice-Chairperson Ballandby motioned to authorize the removal of the McGill truck and park it at the WPC Road Department.

Council Member Angelopoulos seconded the motion.

Motion was carried by a unanimous vote of the quorum present.

The Council directed the secretary to prepare correspondence to the District Attorney inquiring if the Town Council had to advertise the truck for sale, or could they accept the offer.

PURCHASE OF A SECOND LAWN MOWER FOR THE MCGILL PARKS:

Council Member Rivera noted that he has researched, a lawn mower of the same type would cost \$12,000 new. He spoke with the Public Works Director and was assured, if McGill's lawn mower should break down, their Parks Department would share their mower with the town.

McGill Parks Worker Ballandby explained that he has seen the lawn mower that is up for sale and he felt that the Town could have a backup mower. The present lawn mower works very well, but it is getting older, and he had felt that a backup mower could come in handy.

Public Works Director Calderwood indicated that he has not seen this mower, and he has not had a lot of time to research the matter.

The Council directed the secretary to carry this matter on the agenda.

APPROVAL OF MINUTES:

Council Vice-Chairperson Ballandby motioned to approve the McGill Town Council minutes dated October 16, 2018.

Council Member Angelopoulos seconded the motion.

Motion was carried by a unanimous vote of the quorum present.

CORRESPONDENCE:

Correspondence mailed or received since the previous meeting was listed as follows:

1. Secretary monthly report.
2. Letter to District Attorney Wheable regarding the Standard Market Building.

3. Copy of letters to Ed Dubrutz & Andy McVicars from WPC Clerk reminding them their terms are due to expire at the end of December.
4. Letter of resignation from Ed Dubrutz from the McGill Town Council.
5. Letter to Kathy Burton responding to her inquire about housing and job opportunities in McGill.
6. Memo to WPC Public Works Director regarding sale of McGill parks truck.
7. Deposit of funds in the amount of \$25.00 for donation to McGill fireworks.
8. Deposit of funds in the amount of \$25.00 for rental of McGill Center.
9. List of street lights needing repairs.
10. McGill-Ruth Water District agenda.
11. List of street lights that are out that was faxed to JW Electric.
12. Letter from Mt. Wheeler Power gifting power to light Christmas lights in town.
13. E-mail from WPC Public Works Director explaining process for the sale and purchase of park truck.
14. Letter to Mt. Wheeler Power thanking them for electrical power to light Christmas lights.

The secretary reported that just before this meeting, she was informed that the BOCC will be seeking direction from the McGill Town Council about selling of parcels around McGill. She will obtain this information and schedule the matter on the next agenda.

APPROVAL OF BILLS/AUTHORIZATION TO PURCHASE:

The following bills were read into the record:

White Pine County Road Dept. (parks gasoline)	\$ 59.25
C & B Auto (Park operating-Battery)	\$ 49.28
Bath Lumber (park supplies)	\$116.72
Bradleys Bestway Market (cleaning supplies)	\$ 45.63
OPI (copy machine contract)	\$ 29.99
Suburban Propane (tank rental)	\$ 48.00
Bradleys Bestway Market (Neighborhood Watch refreshments)	\$ 2.79
Sanitary Septic Service (Portable toilets for Labor Day)	\$ 287.60
State of Nevada Mechanical compliance (Boiler renewal)	\$ 50.00

Council Vice-Chairperson Ballandby motioned to approve the bills as read.  
Council Member Rivera seconded the motion.  
Motion was carried by a unanimous of the quorum present.

NUISANCE ABATEMENTS:

Concerns were again expressed about the home located at #23 Avenue F.  
Deputy Sheriff Rivera explained that the person residing at that location has been issued a warning, the Sheriff's Office will be following up, and if he has not cleaned up the premises, they will be issuing him a citation.

ANIMALS AT LARGE/VICIOUS DOGS:

No animals at large reported.

PARK MAINTENANCE:

McGill Parks Worker Ballandby reported that he is in the process of finishing up in the parks for the year. He has taken some of the election signs down, he has painted to cover up the graffiti on the garages at the northern end of McGill, and he will be purchasing chain so he can lock the gate at the Ball Park.

Public Works Director Calderwood assured everyone that his department will provide the lock so it will be keyed the same as all the other gates. He will direct his secretary to send the charges for the locks to the McGill Town Council.

Council Member Rivera noted that he was glad that the Parks Worker had recently moved the dump trailer next to the Senior Center where it would be safe.

FINANCIAL REPORT:

The secretary reported that McGill is presently 33% into their budget year, 16% of the revenues have come in, and we are 33% spent. She had noticed that the fireworks was coded in a different place, we are overspent on street light repairs, and we are overspent on town beautification. Last month she had submitted a memo requesting to transfer funds to cover costs in the town beautification line item. She will research coding for the fireworks payment on the day following this meeting and will report her findings back to the Council.

FIRE/EMT REPORTS:

Council Member Rivera noted that the McGill Fire Station does not have any restrooms. McGill Fire Chief Garcia indicated that they need a shower, as well.

Elaine Blackham pointed out that when she was an active EMT, she learned that it would have cost \$20,000 to install a sewer line.

Council Chairman McVicars inquired if they could tie into the Kinnear Library sewer line. He would suggest a letter be sent to the new Fire Chief, with a copy to the BOCC, inquiring about the restroom for the McGill Fire Station.

The Council directed their secretary to place this matter on the next agenda for further discussion.

STREET LIGHTS:

Council Vice-Chairperson Ballandby reported that she had the secretary fax a new list of repairs to JW Electric.

Council Member Rivera inquired why are there so many street lights going out.

Council Vice-Chairperson Ballandby explained that many of the street lights are old and the lights are obsolete. JW Electric has placed the annual light order and the town will be switching to a new style LED lights. JW Electric has been reminded to notify Mt. Wheeler Power whenever a new LED is installed, so McGill may realize the savings.

STREETS & STREET SIGNS:

Council Chairman McVicars suggested that everybody study the map that had been distributed, and make their recommendations.

Deputy Sheriff Rivera obtained a map, and assured the Council that he will show the map to the other officers seeking their suggestions.

NEIGHBORHOOD WATCH PROGRAM:

It was reported there was 8 persons at the McGill Neighborhood Watch meeting. They discussed Deputy Jeramiah Peterson making a fingerprint presentation on December 12<sup>th</sup> to the McGill First Grade students who attend the Library. McGill Neighborhood Watch also cautioned everyone about keeping their vehicles locked and their homes locked when not at home.

YOUTH/COMMUNITY ACTIVITIES:

It was reported that the Parade will be on December 8<sup>th</sup> at 11:00, they will meet at the Grade School and travel down Second Street. They will meet at the Community/Senior Center to welcome Santa's visit. There will also be a cookie sale.

BUISNESS PLAN/McGILL MERCHANTS REPORTS:

Nothing new to report.

CULTURAL CENTER/LIBRARY REPORT:

Stacy Laird, MRA/Business Rep, reported that the Cultural Center is looking at starting some activities on Saturdays once a month. The Cultural Center is welcoming Deputy Peterson on December 12, for the fingerprint class.

McGILL REVITALIZATION ASSOCIATION:

The MRA is working on the Parade and preparing for Santa's visit, candy and cookie sale.

McGILL VOLUNTEER FIRE DEPARTMENT WOMEN'S AUXILIARY:

No report given.

RENOVATIONS TO KINNEAR LIBRARY BUILDING:

White Pine Public Works Director Calderwood reported that his department has started working on the building last week. They can only work when the weather is bad outside. They have been nailing up sheetrock, they will contract the taping out, and they will order the cabinets. Once they have completed the work at the Library, they will start work on the Legion Hall.

The secretary inquired if they will be needing propane for anything at the Kinnear Library. If not, McGill Town Council pays the rental fee for the propane tank, she would like to have the propane tank removed. This would allow for additional parking space behind the Library Building.

White Pine Public Works Director Calderwood indicated that he will not be needing the propane tank. The Council directed the secretary to disconnect the service and request the removal of the propane tank behind the Kinnear Library Building.

McGILL HISTORICAL DRUG STORE MUSEUM:

Ferrel Hansen, McGill Drug Store Museum, addressed the Council thanking Council Chairman McVicars and his Honor Camp crew for fixing their storage shed. Mr. Hansen reported that the Drug Store Museum is in much better condition now. They have turned on the water and repaired the fountain, and has repaired the restroom. He thanked the volunteers manning the Museum, and for recruiting more volunteers. They are open on Fridays and Saturdays. They have been working with tours, and they are having the heat turned on in the building, so they can remain open during the winter months.

Elaine Blackham reported that they have taken in a few hundred in donations so far. The donations have been helpful in operating the McGill Drug Store Museum, and helped with the repairs. She went on to report that she has found it amazing what she has learned from the visitors at the Drug Store Museum. Previous residents who have returned for a visit have been sharing their stories.

Ferrel Hansen reported further, explaining that they do not charge an admittance fee, so they ask for donations. The McGill-Ruth Water District has differed the back flow device, so they are grateful for that.

PUBLIC COMMENT:

Council Chairman McVicars called for any further comments from the audience.

Public Works Director Calderwood stated that he received the memo from the Town Council regarding the Parks truck. He did some research. If the McGill Town Council wished to purchase a new truck for their parks, he does have access through the Nevada State Purchasing. NDOT also may be having a surplus sale soon. The WPC Road Department has a truck for sale, he has provided them with a picture of the truck, and any Town Council Member is welcome to inspect the truck, as it will be parked at the Road Department. If the Town Council is interested in the Road Dept. truck, let him know.

MEETING ADJOURNED:

There being no further business or questions to be brought before the McGill Town Council, the meeting adjourned at 8:12 P.M.